



## *Brooklyn Primary School*

### **BROOKLYN SCHOOL CODE OF CONDUCT AND RULES**

The tone and ethos of our school revolves around the behaviour of the pupils both in and out of school.

#### **COURTESY AND RESPECT:**

1. Address teachers and visitors courteously at all times, and greet them when passing by.
2. Always stand when speaking to teachers and visitors, or when they are speaking to you.
3. Stand when approached by a teacher or a visitor.
4. When a visitor appears to be lost, ask if you can be of assistance.
5. Stand when teachers or visitors enter the classroom.
6. Always commence a question, answer or conversation with "Good morning /Afternoon Sir / Madam."
7. Remember to use the words "please" and "thank you"
8. Honesty and integrity are expected of children at ALL times.

#### **SCHOOL AND PERSONAL PROPERTY:**

1. Respect school and personal property.
2. Stealing, malicious damage to property and interfering with other people's property, like taking things without permission and scratching through bags, will not be tolerated. In the case of stealing the police will be contacted.
3. Learners are responsible for their own personal property. All items must be marked. DO NOT leave clothes or bags lying around in the school building.

#### **CLEANLINESS, SCHOOL UNIFORM AND HAIR:**

1. It is expected that children bath every day, wear clean clothes and use deodorants when necessary.
2. They should take pride in wearing their school uniforms and ensure that the correct uniform is worn and that it is both neat and tidy.
3. Learners must wear their school uniforms when they leave the premises at the end of the day. Learners may leave in their sports clothes after official extra-murals. NO pupil may leave the ground wearing a swimming costume.
4. When wearing a school tracksuit top it must be zipped up.
5. Jerseys and tracksuit tops may not be tied around the waists. Tracksuit pants may not be worn alone without the top.
6. Chewing gum is not permitted on the school premises or during school outings.

## **Hair and Jewellery:**

### **BOYS HAIR:**

- Off the collar
- Above the ears
- Fringe above the eyebrows
- No sideburns
- No steps
- No dyed hair
- No dreadlocks
- No patterns cut into hair
- No mow-hawks.
- All hairstyles should be the shape of the head and more than 2cm from the skull.
- No Jewellery

### **GIRLS HAIR:**

- All hairstyles should be the shape of the head and not more than 2.5cm from the skull.
- Fringe above the eyebrows
- Long hair to be tied back
- No dyed hair
- No coloured hairpieces/extensions
- Navy or black elastics and alic bands only
- Hair touching the collar or shoulders should be tied back, no strands in the face.

No Jewellery - only small ear studs, sleepers (gold or silver)

No coloured stones - zirconia's

## **BEHAVIOUR AND CONDUCT IN AND AROUND THE SCHOOL:**

1. To be controlled at all times.
2. Learners to line up promptly at the end of breaks and before assembly. Talking will not be tolerated.
3. Learners to keep to the left along the corridors and remain in single file without talking. They are to walk briskly when moving from classroom to classroom.
4. Running in and around any part of the school building is NOT permitted.
5. Suitcases, tog bags and trolleys must be placed neatly in the quad. No bags may be left outside the classrooms.
6. Behaviour at the tuck-shop to be beyond reproach. Remember to say "please" and "thank you" and not to push and shove.
7. Wait quietly outside the classroom if the teacher is not present at the start of a lesson. If no teacher arrives within 5 minutes, class monitors must report to the Principal and the Deputy.
8. DO NOT THROW ANY OBJECTS over balconies or out of classrooms.
9. Drugs, alcohol and cigarettes are not permitted on the property; nor may they be found on children after school.
10. NO SWEARING, BULLYING OR FIGHTING WILL BE TOLERATED.
11. SPITTING IS A PUNISHABLE OFFENCE.
12. Walkman, iPods, tablets, BB Guns, knives and any other dangerous objects are not permitted at school and will be confiscated and pupils will be punished accordingly.
13. No hugging or physical contact is permitted between boys and girls.
14. Learners are to use the correct playgrounds at all times.
15. Rough games like Red Rover, Rugby or Stingers may not be played at breaks. (NO CONTACT GAMES)

16. No learners may leave the school premises during school hours without permission from the Principal and Deputy Principal.
17. Learners may not talk to strangers at the gates or along the fences before and after school and during breaks.
18. No selling of any goods on the school premises or boundaries of the school will be permitted.

## **OUT OF BOUNDS**

1. The main entrance and passage through the Admin Block may only be used by staff and prefects.
2. The school buildings are out of bounds before and after school and during breaks. This includes the front of the school and the quad.
3. No learners are permitted to be in the classroom or the hall before and after school or during breaks.

## **EXTRA-MURAL ACTIVITIES:**

1. Learners are encouraged to participate in school sporting and cultural activities.
2. Proper dress for the various activities must be worn and coaches may ban pupils from practice and matches if players are inappropriately dressed.
3. Learners must take care when crossing the road to get to the tennis courts and the park fields.
4. Learners who do not hand coaches a written letter excusing them from activities will be punished.

## **GROUNDS**

1. Learners may not climb on trees, roof tops, gates or fences.
2. Graffiti of all kinds is unacceptable.
3. Litter should be placed in bins.
4. Damage to school property must immediately be reported to the Principal and the Deputy.
5. Learners may not be on the school property at night or during weekends.
6. Roller blades / Skate boards are not permitted on the property - these will be confiscated and pupils punished accordingly.
7. Learners may NOT waste water.
8. MESSING IN THE TOILETS IS A PUNISHABLE OFFENCE