



## **CHECKLIST 2019**

### **NO INCOMPLETE APPLICATIONS WILL BE ACCEPTED**

- Gr 1 applications have to be REGISTERED ONLINE.
  - Step 1: Register online at [www.gdeadmissions.gov.za](http://www.gdeadmissions.gov.za)
  - Step 2: After registration receive waiting list number.
  - Step 3: Complete application at school and provide waiting list number from GDE to School.
- Gr R and Gr 2 – Gr 7 apply directly at the school.

IMPORTANT: Please attach **CERTIFIED COPIES** of the following documentation to this form. Parents will have 7 days to submit the following documents.

- Your current **Water & Light Account or Lease agreement** (Lease agreement should be accompanied by an affidavit with owner's details and contact details)
- **Confirmation of Employment**  
An original Letter from Employer on a company letterhead with the details of a contact person.
- The child's **Birth Certificate**.  
(On acceptance an Unabridged Birth Certificate will be requested.)
- The child's **Immunisation Card**. (All pages to be certified and copied.)
- Copy of **BOTH** Parents or Guardians **Identity Document or Passport Copy**.
- **Foreign Students:** Foreign Residency Documents to be submitted.
- **SCHOOL REPORT** – All Term Reports are to be submitted.  
(Parents are encouraged to submit the Term reports after the end of each term to ensure that your application is kept up to date. A final report will be required to finalize the enrolment.)
- **Transfer Card – Required in 2019** school year Gr 2 – 7, only once learner has been accepted.